

Staff Senate Meeting Agenda
Wednesday, October 18, 2023 @ 2:00 p.m.
Delta Center 201 and Zoom

- I. Call to Order
- II. Roll Call
- III. Routine Business
 - a. Meeting Minutes
 - b. Treasurer's Report
- IV. Speakers
 - a. Dr. Calvin White, Provost & Executive Vice Chancellor
- V. Announcements & Reminders
 - a. Special Executive Board Elections
 - b. New DPA Chair/ Push for new members
 - c. Pack Preview Day-October 21st
 - d. Employee Empowerment Sessions
 - e. Cole Chisholm, A-State Athletics
 - f. Employee Benefits Fair-October 25th

Staff Senate Meeting
Wednesday September 20, 2023
Delta Center and Zoom

I. Call to Order-Ian Buchanan President @ 2:00pm.

II. **Roll Call:** Luna Acosta, Autumn Anderson, Himaja Balakrishnan, Sandra Bramlett, Ian Buchanan, Perdeta Bush, Angela Daniels, Robby Davenport, Tracy Finch, Lisa Glasco, Melissa Jackson, Christina Kostick, Benjamin Mack, Jarrod Mayfield, Porsha McGregor, Pattada Prathima, Madeline Ragland, Johnathan Reaves, LaShea Robinson, Kelly Sabin, Mike Smith and Jamaica Walker.

III. **Routine Business**

- a. Meeting Minutes-Madeline Ragland motioned to approve the August 16, 2023 minutes and Kelly Sabin seconded. The minutes were unanimously approved.
- b. Treasurer's Report-Christina Kostick

IV. **New Business**

- a. Results of Merch Sale, Ian Buchanan
 - Ian addressed the recent Merch Sale by Staff Senate. Overall, there were 123 pieces of merchandise sold along with a profit of \$800.00 for Staff Senate. Ian also discussed the next fundraiser that will kick off on October 1, 2023 again with Elite Graphics. There will be a full zip jacket that will be sold and the price will range from \$45-\$50 with Staff Senate making a \$9-\$10 profit. Beanies will be sold for \$20 with Staff Senate making a \$7 profit and Arkansas State University Varsity Jackets for \$60 with Staff Senate profiting \$12 for each one sold. There has to be at least 24 pieces sold for the Elite Graphics to place the order.
 - Ian also mentioned that more participation needs to take place from members of Staff Senate for tabling events. The next tabling event will

take place on the next Pack Preview Day which will take place on October 21, 2023.

- Before voting on the order for the Staff Senate tablecloths, Mike Smith suggested that two tablecloths be ordered instead of one. Kelly Sabin amended the motion for to tablecloths and the vote was unanimous.

V. Guest Speaker

a. Tiffany Moseley, Associate Director of Licensure

- Tiffany came to speak on PROPS, which stands for Proudly Recognizing Our Pack Staff. The PROPS Program includes a monthly profile of an A-State staff member that works every day behind the scenes to improve Arkansas State University because EVERY Red Wolf Counts. You can go to the Staff Senate page and submit a nomination for someone to be recognized. There's also a QR code that can be scanned to nominate someone.

b. Alyssa Wells, Executive Assistant to the Provost

- Alyssa presented the Event Expenditures for the DPA Budget for 2022. Staff Senate requested \$2,000 from the Chancellor's Office to cover \$1,000 for the Sodexo food order and \$1,000 to cover plaques and programs for those being acknowledged for years of service, retiree, and Outgoing President. The total amount for the DPA event for 2022 was \$2,193.81. The Chancellor's Office funded \$1,689.78 and Staff Senate funded \$504.03.
- Alyssa also discussed additional expenses from the Chancellor's Office for Staff/Staff Senate in 2022. The catering for the Staff Picnic from Sodexo was \$3,425.50 and the Chancellor's Office spent a total of \$5,115.28 for Staff Senate in 2022. One Staff Senator, Luna Acosta, voiced her concern over the funding for future DPA and Staff Picnics. She explained that if more departments can't chip in and help it, it will make it more difficult moving forward with these events. Dr. Frye was in attendance and mentioned that they will help. A meeting between the Executive Board, Frye and Lori Winn is in the works to discuss this situation.
- Alyssa also mentioned that she will be stepping down as chair of DPA.

c. Dr. Todd Shields, Chancellor of Arkansas State University

- a. Dr. Shields discussed the rise in enrollment this Fall semester @ Arkansas State. He mentioned that the most recent Pack Preview

Day was a huge success and that the next Pack Preview Day will be on October 21, 2023. He also discussed the university moving forward with the Vet School, which will be the only one in the entire state of Arkansas and that he is getting positive feedback.

- b.** Although enrollment is up there's still concern that students aren't following through and graduating from Arkansas State and that the graduation rate is low. It's believed that the graduation rate is at an all time low due to anxiety, depression, and financial difficulties among students. A reactive system is in the works with Dr. Nikesha Nesbitt, Dr. Martha Spack and Dr. Asher-Pempleton. These three individuals are checking in with students in hopes of identifying issues like low grades, and low attendance in classes before it's too late and they drop out. A reactive system is in the works where check-ins can be done between students and instructor.



Staff Senate Treasurer's Report
September 30, 2023

<u>University E & G Accounts</u>		<u>Beginning Balance</u>	<u>Debit/ Credit</u>	<u>Remaining</u>
Staff Senate	Beginning Balance FY24 (Includes \$144 Encumbrance)	\$2,284.00		
110000-120008-1630	Prior Year Transfer to cover shirts		270.07	
	Sign Shop-name tags, desk plate		(144.00)	
	Staff Senate Polos for new Senators		(275.59)	
				<u>\$2,134.48</u>
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Santa's Wolves Agency Account	Balance Forward	\$ 3,152.45		
930002-390000-5000	WalMart Gift Card			
				<u>\$3,152.45</u>
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ASU Foundation Accounts				
Santa's Wolves	Balance Forward	\$16,721.66		
200067	Payroll deposits for September		380.38	
				<u>\$17,102.04</u>
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Staff Senate Discretionary	Balance Forward	\$22,369.85		
200069	Purchase Name Tags/Desk Plated for New senators		(270.07)	
				<u>\$22,099.78</u>
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Staff Senate Education Assistance	Balance Forward	\$287.25		
230139	September Contributions		43.30	
				<u>\$330.55</u>